Sample – RMSFF Final Follow Up

Richard M. Schulze Family Foundation

Final Follow Up Report

For your convenience and preparation, .doc. and .pdf versions of this questionnaire are available on the Resources for Organization Grant Writers landing page on our website. Downloading this document will allow you to create a draft with aligned word counts that would can then copy and paste into this form when you are ready.

Thank you for the work you have done in the last year - our communities are better because of you. In your original grant application, you told us what you intended to do with RMSFF funding by writing S.M.A.R.T. program objectives. You also told us how you'd measure the specific outcomes of your work. In this Follow Up Report, you will tell us how you did with those intentions. As you complete this important report for us, please refer back to the Program Objectives section of your original application and align your responses accordingly to the extent possible, explaining any gaps. As always, please be transparent in your answers.

Project/Program Name
Name of your organization.

Character Limit: 100

Grant Amount Received*
Character Limit: 20

Grant Amount Spent*
Were all the funds expended?

Choices
Yes
No

If you answered no above...
...how much of the grant remains and is there a plan to spend those resources? Please explain.

Character Limit: 2000

Program Objective #1:
Character Limit: 1000

Program Outcomes of Objective #1*
Please review your original application program objective above. Did you achieve your objective? What were the specific outcomes? Were there any obstacles in achieving your objective?

Character Limit: 1000

Additional Information

If you feel it's necessary, please upload a .doc or .pdf document expanding on your program outcome.

File Size Limit: 2 MB

Program Objective #2:

Character Limit: 1000

Program Outcomes Objective #2

Please review your original application program objective above. Did you achieve your objective? What were the specific outcomes? Were there any obstacles in achieving your objective?

Character Limit: 1000

Additional Information

If you feel it's necessary, please upload a .doc or .pdf document expanding on your program outcome.

File Size Limit: 2 MB

Program Objective #3:

Character Limit: 1000

Program Outcomes Objective #3

Please review your original application program objective above. Did you achieve your objective? What were the specific outcomes? Were there any obstacles in achieving your objective?

Character Limit: 1000

Additional Information

If you feel it's necessary, please upload a .doc or .pdf document expanding on your program outcome.

File Size Limit: 2 MB

Gaps Explanation*

Please answer this question from the perspective of program performance and outcomes. What are the gaps (if any) between what you originally intended (refer to grant application) and what you actually achieved? What would you have done differently, if anything? (This is particularly helpful information if there were gaps between what you originally intended and what you

were able to achieve.) What could the Foundation have done differently to be of more help to you in your work?

Character Limit: 2000

Other Funding*

Were there additional contributions received or leveraged (public or private) as a result of this grant? Was your organization a recipient of any emergency funding?

Character Limit: 1500

For the following questions, consider breaking down the overall population you served with this grant by category. There are five categories: Family, Children, Youth, Senior, Adult. Provide a number for all population categories; if you did not serve that population, enter a 0 (zero).

How many served in the ADULT population category?*

Please enter only the number of adults aged 21+ that you served in this category.

Character Limit: 7

How many served in the CHILDREN population category?*

Please enter only the number of children aged 0 - 12 years you served in this category.

Character Limit: 7

How many served in the FAMILY population category?*

Please enter only the number of family units (2+ people) you served in this category.

Character Limit: 7

How many served in the SENIOR population category?*

Please enter only the number of seniors aged 65+ that you served in this category.

Character Limit: 7

How many served in the YOUTH population category?*

Please enter only the number of youth aged 12 - 21 years that you served in this category.

Character Limit: 7

Population Served Demographics*

Please include demographic information (gender, race, geographic area, or other applicable information) you collect about the population categories served above.

Character Limit: 2000

Additional Information

Is there anything else you would like to tell us about how this grant affected your program and/or your organization?

Character Limit: 1000

Feedback

Please provide any other feedback you have about your experience with RMSFF's business process(es) for collecting information, awarding grants, our systems and/or our staff?

Character Limit: 1000

Contact Information*

Finally, please provide the name of the person completing this Follow-Up Report along with their title, phone number, and email address.

If you have program pictures you are particularly proud of, including those of your staff and service providers, please send them to us via this form from our website with a brief description of the photos' subject matter.

Thank you for providing this Report for the Foundation!

Character Limit: 500

Assignment of Program Officer

Choices

Allar, Berit
Church, Lisa
Dienhart, Mark
DiMercurio, Ana
Dunker, Barb
Friederichs, Marla
Geier, Mary Beth
Hoeppner, Steve
Keffer, Charlie
Kraft, Brian
Lee, Dave
Webster, Kelly
Zumwinkle, Mike

Grants Management Analysis of Outcomes

How many objectives were there for this funding?*

Please select the number of objectives from the drop down box that the grantee had for this funding. If general operating support, select 1.

Choices

1
2
3

S.M.A.R.T. Objective #1

Please select the outcomes status for this objective as reported in the grant manager's Outcomes Summary report.

Choices

In progress (ongoing work)
Met or exceeded application objective
Met with conditions
Not achieved
Partially achieved
Special Circumstances

S.M.A.R.T. Objective #2

Please select the outcomes status for this objective as reported in the grant manager's Outcomes Summary report.

Choices

In progress (ongoing work)
Met or exceeded application objective
Met with conditions
Not achieved
Partially achieved
Special Circumstances

S.M.A.R.T. Objective #3

Please select the outcomes status for this objective as reported in the grant manager's Outcomes Summary report.

Choices

In progress (ongoing work)
Met or exceeded application objective
Met with conditions
Not achieved
Partially achieved
Special Circumstances

Alerts for this organization

Please describe any alerts for this organization; indicate the alert with a $$ in their contact information for the organization; explain the reason for the alert here.

Character Limit: 1000