

RICHARD M. SCHULZE FAMILY FOUNDATION

LOI Overview

Eligibility Questionnaire

Please carefully read through and answer the eligibility questions below before you start work on the LOI. If you have any questions about the questionnaire, don't hesitate to call the Foundation at 952/324-8910.

Geographic Focus

The Richard M. Schulze Family Foundation (RMSFF) is focused on domestic rather than international concerns. Is your potential request related to a U.S. domestic concern?

Yes No

Minnesota/Florida Focus

The Richard M. Schulze Family Foundation is currently prioritizing causes and concerns in and around the counties of Anoka, Carver, Dakota, Hennepin, Ramsey, Scott and Washington in Minnesota and Collier and Lee counties in Florida. Does your potential request benefit people who reside in one of these geographic areas?

Requests for grants serving counties other than those listed above are by RMSFF invitation only.

Yes No

Tax-Exempt Status

Organizations receiving grants from the Richard M. Schulze Family Foundation must be tax-exempt 501(c)(3) organizations under the Internal Revenue Code. We are unable to consider requests from organizations using another nonprofit as its fiscal agent. Does your organization have 501(c)(3) status?

Yes No

Request Purpose

The Richard M. Schulze Family Foundation will not support political parties, political advocacy, debt retirement or endowment. In addition, RMSFF recognizes the essential need for personnel and personnel expenses among our grantee organizations. It is not our intention, however, to make annual grants for the sole purpose of funding new permanent positions within those organizations we support. Our grants are most often annual and there is no guarantee of renewal. Our funding, therefore, is inherently tenuous and, if used to create new positions, could result in great disappointment and hardship to newly hired personnel if not renewed. RMSFF does, on occasion, provide general operating support grants. If a grantee chooses to use some or all of those funds to defray personnel expense, the foundation has no objection. The foundation also has no objection to organizations requesting funding for consulting or temporary hires. Is your request for something other than one of these purposes?

Yes No

Focus Areas of Foundation

The Foundation focuses on funding in the areas of Education, Health and Social/Human Services. Is your request related to one or more of these focus areas?

Yes No

Focus Areas Not of Interest to Foundation

The Foundation, as a rule, does not provide funding to individuals, arts organizations or support the building of venues for professional or amateur sports. Is your request unrelated to these funding areas?

Yes No

Funding for Disease-Specific Organizations

The Foundation currently accepts requests for funding of disease-specific organizations focused on diabetes, cancer, or neuro-degenerative diseases other than Alzheimer's disease. If the organization for which you are submitting an LOI is disease-specific, does its work focus on one of the disease-specific areas listed above? If the LOI you are submitting is not for a disease-specific organization, please answer N/A.

Yes No N/A

Requesting Funding for a School?

The Foundation currently accepts LOIs for funding of individual schools on an invitation-only basis. If you are requesting funding on behalf of a school, have you received an invitation from the Schulze Family Foundation to submit an LOI in this grant cycle? If you are not requesting for a school, please answer this as N/A.

Yes No N/A

Eligibility

Organizations requesting funding from the Richard M. Schulze Family Foundation may apply once per year. The Foundation has two funding cycles per year. Eligible grantees for the 20__ Cycle include those who applied for funding in ____ of 20__ or before. If your organization has applied for funding in the past, was the application submitted during the 20__ Cycle or before? If your organization has never applied for funding from RMSFF, please answer N/A.

Yes No N/A

If you were able to answer "yes" to all of the questions above, please continue and complete the Letter of Inquiry section below. You will receive a response from us within 21 days of submitting the LOI regarding whether you will be invited to submit a grant application.

If you were unable to answer "yes or N/A" to all of the questions above or if you are requesting funding for a school and have not received an invitation to do so, please do not continue.

Sample

Letter of Inquiry

Answers to the questions that follow have a character limit for our reporting purposes. Please be concise in your answers. If you feel the need to share more than the space provided allows, an opportunity to do so is made available at the end of this questionnaire via document upload.

Organization History

Please provide a brief history and description of your organization.

Character Limit: 2000

Project/Program Name

Please provide the name of the project/program for which you are requesting funding.

Character Limit: 50

Project/Program Description

Please provide a description of the project or program for which you seek funding. Note the explanation surrounding requests for funding of personnel expenses intended to hire staff found in the "Request Purpose" question in the Eligibility Questionnaire portion of this LOI.

Character Limit: 2500

Use of Funds Requested

Describe, in no more than two to three sentences, how the funds requested would be used.

Character Limit: 500

Target

Please provide a description of the population and the community that will benefit from this program.

Character Limit: 1000

Impact

What impact will this program have on the community served?

Character Limit: 1500

Timeline

Please provide the timeline for the program.

Character Limit: 1000

Focus Area of Request

Please identify the Foundation's focus area of your LOI request.

Choices: Education; Health; Social/Human Services

What Category Best Describes the Services your Organization Provides?

Please check all that apply. A brief description of the types of organizations that could fit into each category can be found on our web site.

Choices: Adult Education Programs and Services (Education); Children's and Family Services (Human Services); Diseases, Disorders and Disciplines (Health & Medicine); Domestic Abuse (Human Services); Early Childhood Programs and Services (Education); Education Policy and Reform (Education); Food Banks, Food Pantries and Food Distribution (Human Services); Homeless, Shelter & Crisis Services (Human Services); Mental Health (Human Services); Multipurpose Human Services Organization (YMCAs, YWCAs, Red Cross, etc.) (Human Services); Patient and Family Support (Health & Medicine); Scholarship and Financial Support (Education); Social Services (not Multipurpose Orgs) (Human Services); Special Education (Education); Treatment and Prevention Services (Health & Medicine); Youth Development (Human Services); Youth Education Programs and Services (Education); Other.

Other Classification

If the services provided by the organization for which you are requesting funding do not fit into the classifications above, please provide a brief description of the services your organization provides.

Character Limit: 250

Funding Requested

What amount would you request if your organization is invited to submit a grant application related to this LOI?

Please know it is not typical for the Foundation to be a sole funder of any program.

Character Limit: 20

Fundraising Goal

What is your total fundraising goal for this program?

Character Limit: 100

Additional Information (Optional)

Feel free to upload a document you believe would be helpful to the Foundation's staff in reviewing and understanding your program. Please upload only one document.

File Size Limit: 25 MB